

# Import of Vehicles or Airfreight

All vehicles arriving in the United Kingdom / EC, must clear H.M. Customs, to enable us to make a formal presentation to customs we shall require.

- Completed C104A - Original - Used vehicle
- Completed C384 - Original - New vehicle
- Copy of your registration document for the vehicle
- Copy of your passport
- Proof of usage overseas ( Insurance documents )
- Utility bill from origin over 12 months old
- Bill of sale

Once presented to customs and clearance is authorised you will receive a C & E 386 (\*duty paid ) or a C & E 388 (duty free) which will enable you to register your vehicle with your local registration centre.

If your consignment does not meet the import criteria as set out by H.M. Customs you may be liable to import taxes, duties, and inspection fees.

If you are importing a new vehicle you will need to complete a C384, accompanied by a copy of the purchase invoice, and copy passport. H.M. Customs will make an assessment of charges, to which you will be notified.

*\* All charges must be pre-paid in cleared funds before release of vehicle*

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Monday - Friday 08.30 - 5.30



## Airfreight

### Personal Effects Arrival via Air

The procedure for personal effects arriving via air has a number of crucial factors, time is of the essence and delays can cause financial penalties. Detailed below is the normal procedure for clearance & delivery.

*Your agent should give us a minimum 7 days notice prior to arrival at airport.*

- Notification from your overseas agent of pending arrival
- Dispatch of Import documentation
- Upon receipt of customs forms and accompanying documents presentation to H. M. Customs
- Aircraft arrival at nominated airport
- Clearance initiated and removal of personal effects to our cargo facility
- Liaison with client and arrangement for delivery to residence

*Due to airline restrictions we as agents only have 24 hours to clear your consignment and remove to a nominated cargo warehouse. Many airlines and their handling agents now impose a storage fee for consignments not removed from their facilities within this time. It is essential that we have UK Customs forms and accompanying documents prior to arrival of the consignment.*

*Cargo arriving over weekends and national holidays still only have 24hrs free time upon arrival.*